

Annual Quality Assurance Report
(AQAR) 2017-18.



(EC/62/RAR/041, dated 05-01-2013.)
(Institutional Code: 11569)

S.C.I.M. GOVT. DEGREE COLLEGE
TANUKU – WEST GODAVARI DISTRICT
ANDHRA PRADESH – 534 211.

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1. Name of the Institution

S.C.I.M. GOVERNMENT DEGREE COLLEGE

1.2. Address Line 1

Rashtrapati Road

Address Line 2

(Opp) Polytechnic College

City/Town

TANUKU

State

Andhra Pradesh

Pin Code

534 211

Institution e-mail address

gdctanuku@gmail.com

Contact Nos.

08819 - 222272

Name of the Head of the Institution:

SRI. G. CHANDRASEKHAR

Tel. No. with STD Code:

08819 - 222272

Mobile:

09948121718

Name of the IQAC Co-ordinator:

P.V.L. Narayana

Mobile:

09347818824

IQAC e-mail address:

iqacgdctanuku@gmail.com

1.3. NAAC Track ID (For ex. MHCOGN 18879)

EC/62/RAR/041, dated 05-01-2013.
(Institutional Code: **11569**)

1.4. NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/62/RAR/041, dated 05-01-2013.

1.5. Website address:

www.scimgdctanuku.info

Web-link of the AQAR:

www.scimgdctanuku.info/aqar 2017-18

1.6. Accreditation Details:

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	Score 76.15	2005	28-02-2005 to 27-02-2010.
2	2 nd Cycle	B	2.62	2012	05-01-2013 to 04-01-2018.

1.7. Date of Establishment of IQAC:

DD/MM/YYYY

04/03/2005

1.8. AQAR for the year (for example 2010-11)

2017-18

1.9. Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR - 2016-17, submitted to NAAC on 23/09/2017 (DD/MM/YYYY)
- ii. AQAR - 2015-16, submitted to NAAC on 22/09/2016 (DD/MM/YYYY)
- iii. AQAR - - 2014-15, submitted to NAAC on 12/09/2015 (DD/MM/YYYY)
- iv. AQAR - - 2013-14, submitted to NAAC on 27/09/2014 (DD/MM/YYYY)
- v. AQAR--- 2012-13, submitted to NAAC on 23/09/2013 - (DD/MM/YYYY)

1.10. Institutional Status

University	State	<input type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
<input checked="" type="checkbox"/> Constituent College	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Regulatory Agency approved Institution (eg. UGC, AICTE, BCI, MCI, PCI, NCI)	Yes	<input checked="" type="checkbox"/>	(UGC)	No	<input type="checkbox"/>			
Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>		
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>		
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>		
	Grant-in-aid + Self Financing	<input type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>				

1.11. Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu.)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<input type="text" value="Languages/Human Values&Ethics etc"/>								

1.12. Name of the Affiliating University (for the Colleges)

Adikavi Nannaya University
Rajahmundry

1.13. Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="--"/>				
University with Potential for Excellence	<input type="text" value="--"/>	UGC-CPE	<input text"="" type="text" value="--"/>	UGC-CE	<input type="text" value="--"/>
UGC-Special Assistance Programme	<input 115="" 270="" 965="" 983"="" data-label="Page-Footer" text"="" type="text" value="---</input></td></tr></table></div><div data-bbox="/> <p>SCIM GDC, Tanuku</p>				

UGC-Innovative PG programmes

Any other
(Specify)

Identified College
in District by CCE,

UGC-COP Programmes

2. IQAC Composition and Activities

2.1. No. of Teachers

07

2.2. No. of Administrative/Technical staff

03

2.3. No. of Students

04

2.4. No. of Management Representatives

01

2.5. No. of Alumni

01

2.6. No. of any other stakeholder and
Community representatives

01

2.7. No. of Employers/ Industrialists

01

2.8. No. of other External Experts

01

2.9. Total No. of members

21 = 19 + Coordinator + Principal as Chairman

2.10. No. of IQAC meetings held

10 (Ten)

2.11. No. of meetings with various stakeholders:

10

Faculty

7

Non-Teaching Staff & Students

01

Alumni

-

Others

02

2.12. Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

Rs.3,00,000/- in March,2014

2.13. Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No.

04

International

-

National

01

State

-

Institution Level

03

(ii) Themes

1. Leadership among Youth – Contemporary Challenges.
2. Research input tools for Project Work.
3. 3-Day National Level Interactive Workshop in English.
4. One-Day Workshop on “Common Elective Paper and Cluster”

2.14. Significant Activities and contributions made by IQAC

1. Launching of "AADARANA" – A special student supporting programme to help the Poor and Needy Students, Financially.
2. Continuation of IQAC Best Student Awards and Launching of Felicitation of Parents of the Best Students.
3. Development of Study Materials in the Thrust and Focused areas of new syllabus.
4. Popularizing Clay Ganesh Idols to protect the Environment.
5. Strengthening the Film Club activities and other Clubs i.e., WEC, RRC, NSS.
6. Faculty Exchange Programme within the District.
7. Placement ambassadors to strengthen the career guidance & opportunities.
8. Development of Templates (Common Formats) for the Annual Reports and Feed Back of Individuals, Depts., and Committees.
9. Mobilizing staff & students to pursue online courses of their interest through MOOCS platform.
10. Making efforts to open skill development centre organized by A.P state government in our college, so that some of our college students will enrich their skills towards getting their job.

2.15. Plan of Action by IQAC/Outcome.

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Sl. No.	Proposed Activity/Action	Report of Achievement /Status of the Proposal
1	To develop and stabilize the curriculum and year plans in accordance with the CBCS pattern and semester system of Teaching-Learning process.	The curriculum design and examinations pattern are well planned with the permanent structure since this is the second year inception of CBCS.
2	To conduct awareness programmes and workshops to tune the students for CBCS pattern, Semester System and continuous Assessment Pattern.	Complete awareness is given on CBCS Pattern and semester system for staff, students and administrative staff with necessary programmes.
3	To sustain and enrich the activities of all department with Field Trips, Industrial Tours, Seminars, Workshops, Quiz programmes, GD's and Academic competitions. .	All the Curricular and Co-curricular activities and programmes are regularly and periodically organised by the departments with their action plans and targets.
4	To develop Student Mentor System and Student Quality circles in a planned manner.	Student mentor system is effectively stabilised and good outcome is acquired. Quality circles are also formally in the operative mode.

5	To develop the Study Material on focused and thrust areas in the new syllabus.	All the staff members prepare the study materials on focussed and thrust areas in the new syllabus to extend the needs of the learners.
6	To develop a stable base and system for the plantations and maintenance of Medicinal Plants.	The two gardens are renovated with the new fencing and new plantations are under the progress. In addition to the existing greenery, plantation has been done in the campus as per the target given by the higher authorities.
7	To impart Physical Literacy for physical and mental fitness of all stakeholders.	Focussing on Physical and mental fitness, Yoga training was given to the students on international Yoga day.
8	To integrate the activities of the Library and the activities of all the departments and Special Committees so that the Library becomes a spring board for the learning resources.	Library is aligned with all the programmes organised by different wings to share its parts with book exhibitions and competitions. Efforts have been made to digitalize library, and also to open inflienet so that both students and faculty members are able to access e- content.
9	To enrich the Teaching and Learning process by facilitating the e-resources through N-LIST, an Initiative of Ministry of Human Resource Development (MHRD) Under the NME-ICT now funded by UGC, as college component under UGCINFONET Digital Library Consortium.	All e-resources well maintained for the usage of the learners and timely guidance is given by the library.
10	To guide and encourage the faculty and students to get acquired with MOOCS.	Periodic information and notices are forwarded to encourage the staff and students to acquire a strong bond with MOOCS.
11	To strengthen the Physical Education with expert coaching to materialize the aims and goals of the institution in the field of Games and Sports.	Special training classes are organized in addition to the normal games and sports by the physical education department.
12	To strengthen the Women Empowerment Cell, Eco Club, Red Ribbon Club and NSS with periodic activities to give complete awareness on many issues in the society, disorders in the nature and environment for positive results.	The activities organised by the all said wings are highly appreciable because of the increased share of this college on social responsibilities in all current issues, standard occasions and observations.
13	To enrich the JKC and Career Guidance Cell with concerted efforts so that every student will be benefitted with placement or higher educations.	The placement of our students in various job melas reflects the efforts made by the JKC and Career Guidance Cell.

14	Implementation of the TISS training classes to promote the opportunity of getting parallel degree.	TISS Training classes are organised in seven modules such as 1. Youth Leadership. 2. Entrepreneurship 3. Digital Literacy 4. Communication Skills 5. Analytical Skills 6. Financial Literacy 7. Legal Literacy Lead to acquire certificate course. On completion of Second Year Leads to Domain Certificate and after third year yields a Diploma Certificate.
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***Attach the Academic Calendar of the year as Annexure. (Annexure - I, Page Nos. 27, 28 & 29)**

2.15. Whether the AQAR was placed in statutory body? Yes No

Management Syndicate Any other body CPDC

The CPDC examined the AQAR thoroughly and recommended to the IQAC to submit it to NAAC

Provide the details of the action taken

- Joining hands with District Resource Centre (DRC), IQAC financially supports all Departments in conducting the Conferences, Workshops, and Seminars every year.
- IQAC primarily encourages all the faculty members to participate in Conferences, Workshops, Seminars and Orientation Courses as well as Refresher Courses so as to enrich their subject knowledge.
- IQAC insists the ICT usage in every aspect of teaching and learning by employing digital technology.
- IQAC encourages the students to participate in Conferences, Workshops, and Seminars outside the Campus and plans to insist on programmes which will develop leadership qualities among the students.
- Faculty members and students reap their benefits every year through the programmes conducted by IQAC particularly on higher education.
- IQAC conducts SWOT analysis not only to explore the Strengths and Opportunities but also to transform the Weaknesses into Strengths and Threats into Opportunities in the present competitive environment.

Part - B

Criterion - I

1. Curricular Aspects

1.1. Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	01	-	01	-
UG	08	-	03	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	02	02	-	-
Others	-	-	-	-
Total	11	02	04	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2. (i) Flexibility of the Curriculum: (CBCS/Core/Elective option / Open options)

CBCS has been introduced for UG from 2015-16 admitted batches along with the introduction of Cluster Elective Subjects for the final year students to encourage them to pursue their field of interest.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	08 (UG) + 01 (PG)
Trimester	-
Annual	-

1.3. Feedback from stakeholders*

(On all aspects)

Alumni Parents Employers Students

Mode of feedback: Online Manual Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure**

FEEDBACK ANALYSIS is attached in the Annexure - III

1.4. Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The University for which the College is affiliated has revised the curriculum with major Changes to UG Programmes starting from 2015-16 admitted batches.

- | | |
|---------------------------------------|--------------------------------------------|
| 1. Change of Curriculum | 2. Types of courses |
| 3. Change of Syllabus. | 4. Change in the Evaluation Process |
| 5. New Question Paper Pattern. | |
-

I. Change of Curriculum.

- Revised and updated the syllabus has been introduced for all Graduate Students of three Years as per CBCS pattern and Semester System, which was started from 2015-16 admitted Batch by Adikavi Nannaya University, Rajamahendravaram.
- Curriculum is divided in to six Semesters. Each Semester has Semester-End Examination for 75 marks for Group subjects, Two Internal Examinations each for 25 marks and averaged to 25 marks and also Semester-End Practical Examination is conducted for 50 marks.
- Elective and Cluster Elective subjects have been introduced for VI-Semester students.
- In 25 marks Internal Examinations, comprehensive weightage will be given to Seminars, Group Discussions, Project Works, Assignments and Attendance.

II. Types of Courses:

Courses in a programme may be of three kinds: Core, Elective and Foundation.

1. Core Course:-

There will be a Core Course in every semester. This is the course which is to be compulsorily studied by a student as a core requirement to complete the requirement of a programme in a said discipline of study.

2. Foundation Course:-

The Foundation Courses will be of two kinds: Compulsory Foundation and Elective foundation. "Compulsory Foundation" courses are the courses based upon the content that leads to Knowledge enhancement. They are mandatory for all disciplines. Elective

Foundation courses are value-based and are aimed at man-making education.

3. Elective Course:-

Elective course is a course which can be chosen from a pool of papers. It will be:

- Supportive to the discipline of study.
- Providing an expanded scope.
- Enabling an exposure to some other discipline/domain.
- Nurturing student's proficiency/skill.

An elective may be "Generic Elective" focusing on those courses which add generic proficiency to the students. An elective may be "Discipline centric" or may be chosen from an unrelated discipline. It may be called an "Open Elective."

4. Cluster Elective Courses:-

In the Semester-VI, the students have the choice to select any course of his/her interest out of the given cluster subjects relevant to his/her course provided by cluster elective courses.

III. Change of Syllabus:

- The Syllabus is changed for all the three years, starting from the academic year 2015-16.
- Syllabus is divided in accordance to the six semesters.
- The Syllabus of all the subjects in the UG programmes is changed including Languages.
- The syllabus in each subject is designed by experts in the concerned subjects with common platform of all Universities in the State.

IV. Change in the Evaluation Process

- CBCS pattern of evaluation now from 2015-16 consists of Semester-Exams for 75 marks, two internals each of 25 marks and averaged is taken.
- Written Exam for 15 marks and two other components of evaluation (Seminars, GD's, Assignments etc.) each with 5 marks are considered.
- Practical Exams, in each Semester-End for 50 marks.

III. New Question Paper Model.

- There are TWO sections in the question paper of all group subjects.
- "Section - A" contains FIVE main answer questions with internal choice, $5 \times 10 = 50m$
- "Section - B" contains EIGHT short answer questions needs 4 to attempt, $4 \times 5 = 20m$

III. New Question Paper Model.

- There are TWO sections in the question paper of all group subjects.
- "Section - A" contains FIVE main answer questions with internal choice, $5 \times 10 = 50m$
- "Section - B" contains EIGHT short answer questions needs 4 to attempt, $4 \times 5 = 20m$

1.5. Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion - II

2. Teaching, Learning and Evaluation

2.1. Total No. of Permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
17	06	00	01	10

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	23					-		-	23

2.4 No. of Guest and Visiting faculty and Temporary faculty

05

-

09

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	5	9	1
Presented papers	1	3	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teaching - Learning is taking place through Peer learning, Group Discussion, Review of student Seminars and Field work.

2.7 Total No. of actual teaching days during this academic year

210

2.8 Examination / Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

New model question papers were introduced and Internal Evaluation for 25% of marks, in which 15 marks for written objective type Exam, 5 marks for Assignments and 5 marks for Attendance.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development Workshop

03

-

-

2.10 Average percentage of attendance of students

76.85

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
III B.A.	28	-	54	14	-	68
III B.Sc.	99	10	47	-	-	57
III B.Com.	75	3	40	-	-	43

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC has chalked out a plan at the beginning of academic year for implementation of various student centric activities. It continuously monitors teaching-learning activity by collecting feedback from students and analysing it, It improves the teaching-learning process by giving suggestions to the faculty and guides them in promoting overall development of students.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programme</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programme	03
Orientation programme	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others: District Resource centre	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	08	01	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1. Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Staff members are encouraged to participate in State level/National level seminars and present papers by disseminating information about them. Newly recruited Lecturers are guided to apply to various funding agencies like UGC, DBT, DST, NBHM etc. for MRPS and 6 of them are sanctioned. Student project works are supervised diligently and are encouraged to do field work on various study tours, Industrial visits etc.

3.2. Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3. Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs				

3.4. Details on research publications

	International	National	Others
Peer Review Journals	07	01	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	01	-	-

3.5. Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6. Research funds sanctioned and received from various funding agencies, industry and other organisations.

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-

3.7. No. of books published

i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8. No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9. For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10. Revenue generated through consultancy

Nil. Informal consultancy is offered and accessed by the IQAC and Individual Faculty

3.11. No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12. No. of faculty served as experts, chairpersons or resource persons

3.13. No. of collaborations International National Any other

3.14. No. of linkages created during this year

3.15. Total budget for research for current year in lakhs :

From funding agency From Management of University/College
Total

3.16. No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17. No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
01-	-	-	-	01(Ph.D from ANU)	-	-

3.18. No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19. No. of Ph.D. awarded by faculty from the Institution

3.20. No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21. No. of students Participated in NSS events:

University level

State level

National level

International level

3.22. No. of students participated in NCC events:

University level

State level

National level

International level

3.23. No. of Awards won in NSS:

University level

State level

National level

International level

3.24. No. of Awards won in NCC:

University level

State level

National level

International level

3.25. No. of Extension activities organized

University forum

College forum

NCC

NSS

Any other

3.26. Major Activities during the year in the sphere of extension activities and Institutional Social responsibility

1. Participation and observation of important national days.
2. Campaign on the usage of small size Clay Idols for performing Ganesh pooja.
3. Maintenance of plastic free campus and surrounding habitats.
4. Observation of Vehicle free Day.
5. Blood Donation Camps, Blood donation to the patients of economically weaker sections at any time of requirement.
6. Rallies and awareness programmes on all Health and Hygiene issues, Pollution Control, Significant Days.
7. Swatch Bharat Extension activities and Swatch College.
8. Lead India 2020 programme and plantation of trees and awareness on plantation.
9. Services at JANMABHOOMI MAA VOORU programme.
10. Campaigning on ODF, SWATCHHA BHARAT programmes.

Criterion – IV**4. Infrastructure and Learning Resources**

4.1. Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	07 acres	-	-	07 acres
Class rooms	16			16
Laboratories	12	-	-	12
Seminar Halls	02			02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	5 major heads	RUSA	5
Value of the equipment purchased during the year (Rs. in Lakhs)	-	33,00,000	RUSA	33,00,000
Others	-	-	-	-

4.2. Computerization of administration and library

Library automation is under process.
Automation of Office Administration is partially completed.

4.3. Library services:

	Existing		Newly Added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13,275	16,69,711 (16.7 L)	894	1,21,500	14,169	17,91,211
Reference Books	15,714	27.8 L	-	-	15,714	27.8 L
e-Books	31,35,000 +	5725	N-List Renewal 4,259,662	5900 NDL	7394662 +	5900
Journals	12	Pre-subscribed				
e-Journals	10,000 +	N-List	5,270,822	NDL	52,80,822	N-List & NDL
Digital Database	N-List & NDL	-	-	-	-	N-List & NDL
CD & Video	N-List & NDL	-	-	-	-	N-List & NDL
Others (Specify)	Educational Videos in Youtube, Swayam Prabha, NPTEL, edx, etc	-	-	-	-	Educational Lectures in Youtube, Swayam Prabha, NPTEL, edx, etc

4.4. Technology up gradation (overall)

	Total Computer s	Computer Labs	Internet	Browsing Centres	Comput er Centres	Office	Depart- ments	Others (LCD's)
Existing	46	01	02	-	01	02	15	09
Added	-	-	-	-	-	-	-	-
Total	46	01	02	-	01	02	15	09

4.5. Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- | | | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|---------------------|---------------------------|-----------------------|
| <ol style="list-style-type: none"> 1. JKC long-term training programme to the students on <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">i) MS Office</td> <td style="width: 50%;">ii) Internet Skills</td> </tr> <tr> <td>iii) Communication skills</td> <td>iv) Analytical skills</td> </tr> </table> 2. Guest Lecture on Start Up | i) MS Office | ii) Internet Skills | iii) Communication skills | iv) Analytical skills |
| i) MS Office | ii) Internet Skills | | | |
| iii) Communication skills | iv) Analytical skills | | | |

4.6. Amount spent on maintenance in lakhs :

i) ICT	1600
ii) Campus Infrastructure and facilities	50,000
iii) Equipments	1, 00,000
iv) Others	20,000
Total :	1, 71,600

Criterion – V

5. Student Support and Progression

5.1. Contribution of IQAC in enhancing awareness about Student Support Services.

- Placement information – regularly on the wall boards, displays at departments.
- Higher Education facilities – brochures of Indian Institutes of National Importance, different Universities, Central Universities and research Organizations.
- Grievance redressal cell for the issues faced by students in the campus about common facilities, support at the Office, Library, Physical Education etc.
- IQAC continuously interacts with the administrative staff to provide the best support to the students about online scholarship applications, bus passes, train passes and all other needs of the students by upholding 'Student-First' - concept.
- Women Empowerment Cell is strengthened to provide awareness on Health problems, Gender related problems, Opportunities with external experts in the respective fields and any of their problems including any act of ragging.
- Information related to the JKC Training Programmes, Carrier guidance Programmes, University Academic Calendar, CBCS pattern of Curriculum, Semester System, CBCS Examination Pattern, Evaluation pattern, Mid-semester Examination, CBCS Guidelines of Curriculum and implementation of these at college level.
- Information about various campus training programmes, Certificate Courses and all current affairs relating to science and technology, discoveries & inventions.

5.2. Efforts made by the institution for tracking the progression.

- All Teacher Counsellors are in contact with their Wards and keeping a record of their vertical progression and persons joining services.
- The Ward counsellors are constantly monitoring their further progress by keeping in touch with them through their Mobiles/mail ID's.
- IQAC and College mails are readily available through which the alumni can update their profile. **What's App, Face Book are also some source of such progression tracking.**

5.3. (a) Total Number of students

UG	PG	Ph. D.	Others
710	29	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

	No	%		No	%
Men	462	62.5	Women	277	37.5

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
173	288	11	281	03	756	158	299	15	267	-	739

Demand ratio 1: 0.56 Dropout % 2.43%

5.4. Details of student support mechanism for coaching for competitive examinations (If any)

1. Coaching to Common Entrance Exams. for Higher Education by Individual Depts.
2. Short term coaching programmes in soft skills for placements.
3. English Communicative skills, Interview skills and Analytical Skills

No. of students beneficiaries

150

5.5. No. of students qualified in these examinations

NET - SET/SLET - GATE - CAT -
 IAS/IPS etc - State PSC - UPSC - Others 15

5.6. Details of student counselling and career guidance

- Coaching classes are organized for recruitment into Govt. Services, Bank examinations and other private organization.
- JKC training and coaching for career guidance and competitive Exams.
- A one day workshop on Leadership among youth contemporary challenges was conducted.
- 3 day National level interactive workshop in English was conducted.
- Awareness programme on role of youth in SwacchBharat and National Development

No. of students benefitted

450

5.7. Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	185	80	-

5.8. Details of gender sensitization programmes

Women Empowerment Cell organized multiple no. of programmes to sensitise awareness on issues related to many aspects of girl students such as

- Celebration of Yoga Day.
- Blood Group Typing to 1 year students.
- Awareness Programme on “Anti Ragging” and “Drug Abuse” - Rally by students.
- Awareness Programme on Personal Hygiene & Cleanliness, Health & Nutrition.
- Self-defence Course: Marshal Arts & Karate.
- Celebration and rally of International Girl Child day.
- Certificate Course in “Craft, Embroidery and Painting with fabric paints.”
- Celebration of “Anti Domestic Violence Day”.
- Certificate Course in “Food and Nutrition”.
- Yoga training class , Traditional activity –Rangoli,
- Celebration of National Girl Child Day.
- Celebration of “International Women’s Day”.

5.9. Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount Rs.
Financial support from institution	-	-
Financial support from government	494	10,56,534
Financial support from other sources	5	27,000
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students:

(Survey and Awareness for Public on ODF and janmabhumi-maavuru).

5.13 Major grievances of students (if any) redressed:

1. Scholarships online process- related troubles faced by the students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

1. SCIM Government Degree College, Tanuku has a vision of transforming itself into a mighty symbol of an integrating force, pooling all the diverse resources of global knowledge gathering into a harmonious whole and diffusing wisdom for a higher order of thinking.
2. To impart value-added quality education.
3. Transforming the lives of the students belonging to rural, economically backward and weaker sections of society into strong and capable citizens, by bringing out the hidden talents in them.
4. To train the students in a way to utilize the digital technology to the maximum extent.
5. To create an atmosphere in which all students experience equality among all, irrespective of their own social identity.
6. To allow latent skills of the students to blossom.
7. To make students as responsible citizens, who strive for national development and welfare of the society
8. To create a sense of righteousness among students by inculcating human values.
9. To make an earnest attempt to increase adoration towards language and expressions by developing Communicational skills.
10. To encourage the students to play their individual and common role in conserving environment.
11. To infuse self-confidence among women students and to strive for their empowerment by making them inclusive.

MISSION

1. The institution aims at expanding its footprint among all areas striving to achieve balanced regional development through Quality enhancement of Higher Education which is the primary goal of all the Government Degree Colleges.
2. Promoting academic and social activities to secure better employability by taking conception, planning, evaluation, and promotion and sustenance initiatives.
3. To implement the curriculum introduced by Andhra University/Adikavi Nannaya University and make suggestions for improvement.
4. To introduce courses to prepare students to get the jobs not only at local and National level, but also at the International Level.
5. To introduce modern techniques, while following the conventional methods of Teaching-Learning.
6. To conduct various activities to explore the hidden talents of the students.
7. To organise guest-lectures and seminars by the experts to broaden the student's curricular and intellectual arena.
8. To make the student witness an egalitarian society by involving all the sections of the students in all the activities.
9. To encourage students to utilize modern technology - optimally.
10. To conduct training classes to the students and faculty for using new technology.
11. To improve physical and mental strengths of students by conducting sports, games and NSS activities.
12. To celebrate days of National and regional importance to ignite a sense of reverence among the students towards Nation.
13. To maintain intimate relationship with students by solving their academic and personal problems through ward system.

6.2 Does the Institution has a management Information System

Yes, the student can access any information he/she wants to have through the college dynamic website.

6.3. Quality improvement strategies adopted by the institution for each of the following:

6.3.1. Curriculum Development

The institution had adopted the revised CBCS Curriculum of the University which is common pattern for all the Universities. The CBCS curriculum consists of Semester system of Education. Faculty members are sensitized through IQAC about the curriculum goals and strengthening the conceptual teaching.

6.3.2. Teaching and Learning

- ✓ Young teachers are encouraged by the college to attend orientation programmes conducted by Academic Staff Colleges where they learn about the importance of Teacher training, orientation, feedback, warming up the climate for learning. These orientation programmes also provide perspective on how faculty should approach their professional development. All the staff members are encouraged to attend Refresher Courses by Academic Staff Colleges and to participate and present papers in International/National/State level Seminars/Workshops/symposiums.
- ✓ An Orientation programme is conducted for all the Staff Members of the college in general, physics faculty of the district in particular about the feasibility of the cluster papers, elective subjects in the VI semester.
- ✓ An orientation programme is conducted for all newly admitted students about new CBCS Curriculum, Syllabus, Evaluation Process, and Guidelines of the pattern to give complete picture about the new Semester System of Teaching –Learning programme, in addition to the facilities available in the college.
- ✓ The IQAC has taken measures in training the faculty to have an ICT enabled teaching as a part and parcel of their duty.

6.3.3. Examination and Evaluation

Teachers are encouraged to assess the students continuously. This is done in two ways.

1. Formative assessment i.e., during the teaching hour, through class room assessment. (Multiple choice questions, short answer questions, debates and group discussions.)
2. Summative assessment i.e., at the end of the Unit. The student knowledge and skills about the topic is tested through short answer questions, Long answer questions and projects. This kind of assessment also gives the student's capacity of memory retention, knowledge consolidation.
The good test takers are rewarded.
 - ✓ The senior teachers contribute to the question paper setting of Universities, Autonomous colleges and all teachers participate in the valuation process.
 - ✓ The evaluated answer papers are discussed before the respective students so that they can understand the process of evaluation and can improve their presentation skills.
3. Mid-Semester, Semester –End examinations are conducted as per the University Evaluation Process

6.3.4. Research and Development

- The college encourages staff and students to engage in research activities. Faculty are guided to approach UGC for financial assistance. One minor research project which was sanctioned earlier is continuing and every staff member is encouraged to have one project. Students are also made part of this activity for collecting data and analyse it.
- Research attitude is inculcated in the students by assigning Project work by each department faculty member to the respective students and trains them for collecting data through field work.

6.3.5. Library, ICT and physical infrastructure / instrumentation.

- The necessary awareness is established by the Library for the overall development of the learner by bringing a wide range of books to their fold and maintaining the Book exhibition in each occasion. Text books, Reference books and Journals are added with allocated Grants.
- Access to a good numbers of Journals is gained through DELNET membership and established the required link for e-journals.
- Library is also contributing for the training of staff with collaboration of IQAC to acquire skills in ICT applications in education. Key skills development, Resource based learning and teaching information skills are enhanced for the faculty with the association of Departments of Computer Science and English.
- A good computer lab, was established which serves as a common computer centre and ELL Lab., was upgraded as Net Resource Centre for staff and students.
- Physical Infrastructure in the form of Class Rooms & Seminar Hall is developed with necessary equipment to sustain ICT based Teaching and Learning Process.
- Virtual class room has been established under RUSA funds from which lectures will be aired to all colleges having the facility of the same so that the students of the college where there is the deficit of the faculty will be benefitted.
- To have the better understanding of the lecture, digital class rooms/ smart class rooms, virtual class rooms are under construction.

6.3.6. Human Resource Management

- The college is also serving as a District Resource Centre (DRC) and the Principal is the Chairman of DRC. He is playing a pivotal role in sharing the human resources both Teaching and Non-teaching staff among the Government and Government Aided colleges of the District.
- On the DRC platform several training programmes like computer Skills, Human Values and Professional Ethics and Guest Lectures by Eminent people were organized on the District Faculty Forum Platform.
- Faculty training programme and Faculty Forums are organized to enhance the teaching skills of the faculty.
- Guest Lectures are maintained with the experts from other organizations both for

6.3.7. Faculty and Staff recruitment

- ✓ Permanent Lecturers are recruited by Public Service Commission with NET/SLET/Ph.D qualifications.
- ✓ The guest and contact lecturers who show satisfactory performance are given teaching assignments in the next academic year.
- ✓ Those contract lecturers whose students pass percentage is less than 40 are not continued as per the Government Policy.

6.3.8. Industry Interaction / Collaboration.

- ✓ Industry interaction is achieved through industrial visits organized by all the departments where students can see the latest technological advancements.
- ✓ The institution is working its best to establish collaboration with the industries by acquiring MOU's and Linkages to infuse fresh ideas and exposure for 'hands-on' experience, much needed for placement opportunities.
- ✓ We promise to acquire a few such MOU's and Linkages in the coming years.

6.3.9. Admission of Students

- ✓ Admissions of the students are done strictly on the basis of merit duly following the reservation policy of Government.
- ✓ University Admission schedule is strictly followed by the institution.
- ✓ The college gives complete picture on the courses available, fee structure and admission procedure well in advance to the actual commencement of admissions through print and electronic media and also with pamphlets.

6.4. Welfare schemes for

Teaching	Faculty Development Programme to acquire higher qualifications.
Non teaching	Timely refresher training and guidance by experts.
Students	Financial assistance given with AADARANA SCHEME of the College and funding from External Agencies and Psychological Counselling is given continuously to the needy with Teachers & Experts. Self Defence Training Programmes by Experts are organised in uplifting the confidence levels of the Females.

6.5. Total corpus fund generated

Rs. 3,55,000/- (CPDC)

6.6. Whether annual financial audit has been done

Yes

No

6.7. Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE AP Academic Audit Committee	Yes	IQAC Academic Audit Committee
Administrative	Yes	CCE AP Academic Audit Committee	Yes	IQAC Administrative Audit Committee

6.8. Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9. What efforts are made by the University/ Autonomous College for Examination Reforms?

- ✓ The affiliating University has introduced major evaluation changes from 2015-16 academic year with Mid Semester as internal examinations and Semester End Exams., as External examinations in each (bi) semester with the formula of 25+75.
- ✓ The college has conducted TWO Mid Semester in both terms of the year and the average of the two has been taken as internal evaluation Marks.
- ✓ Further internal marks 25 are divided into 15 (written exam.) + 10 for Curricular and Extra-Curricular Activities participation.
- ✓ Now the evaluation became a continuous process with great satisfaction for the total development of the skills of the student.

6.10. What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- ✓ The college has applied for Autonomy and is waiting for the visit of the UGC team. The administrative authority i.e., Commissionerate Collegiate Education of Andhra Pradesh and the affiliating University is encouraging colleges to apply for Autonomy.
- ✓ Both the authorities are continuously supporting for getting the autonomy status.

6.11. Activities and support from the Alumni Association

- ✓ Alumni Association is extending its continuous support to the college development with the representation at the local MLA whenever needed.
- ✓ It has contributed in a small way to College ground development and greenery in the college campus.

6.12. Activities and support from the Parent - Teacher Association

Parent-Teacher Association is playing an active role in maintaining campus discipline. Parent-Teacher Meets are conducted by all departments for increasing the educational standards of the students.

6.13. Development programmes for support staff

- Training programs on ICT based skills for the benefit of support staff are conducted.
- They are also supporting to participate in Seminars, Workshops, Conferences and Refresher and Orientation Courses at a regular pattern.
- They are encouraged to increase their educational qualifications.

6.14. Initiatives taken by the institution to make the campus eco-friendly

- ✓ Plastic free campus is strictly maintained with the continuous vigilance of the students and Teaching and Non-Teaching Staff.
- ✓ An Eco Club was formed with students and staff as members. The campus was divided into several zones and each staff member and his/her group of students are assigned with the task of keeping the segment plastic free and greenery.
- ✓ Nearly 200 saplings have been planted as a part of the Esteemed Programme
- ✓ "VANAM-MANAM" launched by the AP State Government
- ✓ Due the Plantation a greenery envelop is developed in the campus which reduces the temperature by 2 to 3^o c.
- ✓ Motor Vehicle Free Day is being observed on every last working day of the month to educate the students and public about the dangerous effects of the Global Warming.

Criterion – VII

7. Innovations and Best Practices

7.1. Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- “Aadarana Programme” is launched to help the poor and needy students financially at some extent of possibility.
- The students are guided in such away so as to donate blood to the needy and poor people in case of their emergency.
- IQAC best student awards are continued with its spirit.
- Assignments and Attendance are included as two components for internal assessment to promote the continuous assessment and to educate on its need.
- All the communication is made paperless with e-mails of the individuals and departments.
- Common Templates are developed by the IQAC for information from the individuals and departments and Special committees.
- Plastic free campus and Motor Vehicle Free Day are maintained with the constant involvement of all the stakeholders of the institution.
- Herbal medicinal plants are grown in the college gardens and awareness is created about their use.

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. DQAC is continued with new Governing Body and IQAC of this college organized District Faculty Forum and IQAC Coordinator’s Conference with a Lecture on “Innovative Teaching Methods”.
2. All the departments are advised to organize different programmes with the students as the organizers and participants.
3. All the Departments, Special Committees and NSS are initiated Seminars/Conferences/Workshops/ Quiz programmes on different occasions relevant to global issues with a periodic time table.
4. Society, Environment and Civic engagement programmes are included in the College annual plan.
5. All the Depts. are advised to organize Field Trips and Industrial Tours Twice in the year.
6. All the In charges of the Depts. are requested to develop student mentor system, peer teaching and Student Quality Circles.
7. IQAC, specially interacted with the In charge of the Library to develop more e-learning sources.
8. IQAC also concentrated on the activities of Physical Education for the training of the students with a goal to secure more employment in the Uniform based services.
9. NSS officers are requested to organize at least one major camp in a village to explore its activities in different directions.
10. JKC and Career Guidance Cells are requested to enhance its activities with a plan of action so that more number of the students are benefitted with placements and admissions in Universities.
11. Eco Club is advised to strengthen its activities with the involvement of all the students.
12. Plans are chalked out to conduct more no. of Literary, Cultural activities in relation to different occasions for the all round development of students.
13. “Student First” slogan is totally digested with its implementation by all the Teachers and office Staff.
14. All the departments are advised to put more efforts to get MOU’s and Linkages.
15. Remedial Classes and special Study hours cum supervised classes are included in the actions plans of the Departments.
16. Every Lecturer is advised to conduct more no. of Student Seminars and G.D.’s so that students can able to exercise the teaching skills in addition to increase their understanding on the subject.
17. Women Empowerment Cell is appreciated for its constant activities and advised to continue with its consistent efforts on the involvement of the girl students in social related activities.
18. IQAC decided to take the support of all the stakeholders for the developments of the college in different dimensions.

7.3. Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- The students are guided in such away so as to donate blood to the needy and poor people in case of their emergency.
- Plastic free campus and Motor Vehicle Free Day are maintained with the constant involvement of all the stakeholders of the institution.

****Provide the details in annexure (annexure need to be numbered as i, ii)***

7.4. Contribution to environmental awareness / protection

- College is made plastic free by the efforts of Eco-club and awareness campaigns
- Raising a Herbal Medicinal garden
- Awareness on the usage of small clay Vinayaka Idols to prevent water pollution
- Staff and Students observe the last day of month as motor vehicle free day and they attend the college by Bicycles or by walk on that day.
- Swachha Bharath programme followed by Swachha College.
- Usage of saplings in all functions.
- Green envelop is maintained in the college to reduce the temperature by 2 or 3⁰ C

7.5. Whether environmental audit was conducted?

Yes

No

7.6. Any other relevant information the institution wishes to add. (For example SWOT Analysis)

IQAC SWOT Analysis for 2017-18.

Strengths and Weaknesses Internal to Organisation

Strengths

- Excellent team work prevails in the college.
- Disciplined and well-tuned students
- Work minded office and supporting staff.
- Optimum Utilisation of physical structures, adding required new infrastructure.
- Transparent administration through committees involving students and other stakeholders.
- Adequate space for further development
- Public and alumni support in each and every progressive step of the college.
- Implementation of CBCS curriculum & continuous assessment with Semester System.
- Governance, based on collective decision making through CPDC/IQAC/ Staff Council / Committees/ Activity Clubs/ Quality Circles/ Staff and Student Associations.
- IQAC playing catalytic role for quality improvement in all spheres of activity.
- RUSA support with the sanction of Infrastructure Grants of Rs. 2 crores.

Weaknesses

- Insufficient length of continuity of Staff due to State transfer policy
- Dilapidated Buildings
- College is not having its own land.
- Insecure old physical structures
- Insufficient class rooms/ Laboratories space
- Inadequate administrative and supporting staff
- Inadequate teaching faculty
- Inadequate external grievance redressal mechanisms.
- Lack of sufficient sports and games infrastructure facilities.
- Lack of constant funding for the development of Infrastructures and Resources in Library, Physical Education.

Opportunities and Threats External to Organisation

Opportunities

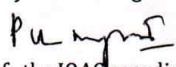
- Inputs from the MHRD & New State Govt. Initiatives
- Funding from UGC - XII Plan schemes.
- RUSA funding of Rs. 2 cores to develop Infrastructure and ICT based equipments.
- CBCS curriculum and Semester system of Education with continuous and comprehensive assessment in different ways.
- Expected conferment of the Autonomy.
- New Government policy of strengthening HE
- Demographic dividend (maximum number of population between the age group of 15-34/40 years) seeking higher education.
- National Level Educational Institutions in the new state – new impetus.
- Contemporary focus/discussion on gender/ caste/ differently-abled / minorities/ human rights /Physical Environment.
- Excitement in the youth for the reconstruction and development of new state.
- Plethora of learning resources (Internet, Encyclopaedias, open source ware)
- New Agendas/ New Mandates/ New Challenges/New Educational practices for development.
- Examination reforms – Internal assessment system with Weightage for Assignments, Seminars, Project works and attendance.

Threats

- Private Institutions and their propaganda methods.
- Global Scenario impacting Educational Sector.
- Mushrooming Corporate and unaided Colleges
- Declining enrolment in public funded State Government Colleges.
- Lack of Need based infrastructure and Human resources to sustain the CBCS and semester system of curriculum
- Divorce between stated goals and real-time practices.
- Quantity taking-over of quality and excellence.
- Increasing evidences of gender discrimination.
- Declining and discouraging sex ratios between men and women.
- No viable linkages among the three sectors of Primary Education, Secondary Education and Higher Education.
- Carving of new state, resources crunch, funding difficulties by the Government.
- Abused Mobile in the hands of immature students.

8. Plans of the Institution for the next year

1. Preparation and readiness of all the systems in the college for the next cycle of NAAC Accreditation is in a planned manner.
2. Organization of a good number of interactive sessions held among all the stakeholders of the college for their optimum contribution for NAAC Accreditation.
3. Organisation of retraining / re-skilling programme to alert the staff and students about their role and involvement to present the college before the NAAC peer team.
4. To Standardize and stabilize all the systems related to the curriculum for all three Years of UG courses as per C BCS pattern.
5. To focus on the 6th semester curriculum of UG courses and to develop the resources (Human resources & Laboratory Equipment) so as to enrich the Teaching Learning and Evaluation process in that semester.
6. To organize more study tours, industry / field trips, interaction with the industrialists, Society related project works.
7. To enrich and sustain the activities of all the wings of the college to conduct student Centric activities that helps in promoting the overall development of the primary stakeholders.
8. To organize more number of outreach programmes to enhance the institution's responsibility towards the society
9. To conduct good number of programmes on various occasions and significant days throughout the year.
10. To enhance greenery and plantation of medicinal plants in the botanical gardens.
11. To enrich the learning resources in the library, so that the students can use the library at maximum level.
12. To organise programmes through the physical education department to produce winning teams and concentrate on physical and mental fitness of students.
13. To sustain the activities of WEC, NSS, RRC, Eco-club, Film club, Career Guidance Cell, Reading club, Heritage club, JKC and other curricular, Co curricular clubs to Promote the overall development of students.
14. To patronize TISS, JKC-Skill promotion programmes, Certificate Courses and other Add-on programmes to equip the primary stakeholders with global competencies.
15. To request the concern authorities to open A.P state skill development corporation (APSSDC) in our college.


Signature of the IQAC coordinator 29.10.18


Signature of the Chairperson
PRINCIPAL
S.C.I.M. GOVT. DEGREE COLLEGE
NAAC Reaccredited 'B' Grade
(I.D. College)
TANUKU, W.G.Dt. 29/10/18

Annexure – I Academic Calendar 2017-18.

Tentative
Annexure-I

ADIKAVI NANNAYA UNIVERSITY: RAJAMAHENDRAVARAM ACADEMIC CALENDAR FOR UG COURSES FOR ALL SEMESTERS IN CBCS PATTERN FOR THE ACADEMIC YEAR 2017-18

S.No.	Particulars	Dates
Admission Schedule		
1	Commencement of Sale of Applications and Registration	15-05-2017 (Monday)
2	Last date for admission into First Year Degree Course without late fee.	29-07-2017(Saturday)
3	Last date for admission into First Year Degree Course with late fee.	16-08-2017(Wednesday)
4	Last date for submission of a) list of students b) payment of affiliation fee without late fee	28-08-2017(Friday)
5	Last date for submission of a) list of students b) payment of affiliation fee with late fee.	31-08-2017(Monday)
Academic Schedule		
6	Commencement of Class work for I, III & V Semester	19-06-2017 (Monday)
7	Orientation Program for I Semester	21-06-2017 to 22-06-2017 (Wednesday) (Thursday)
8	Last date for transfers without late fee	15-07-2017(Saturday)
9	Last date for transfers with late fee	31-07-2017(Monday)
10	I Mid Exams	Third week of August 2017
11	Dasahra Holidays	25.09.2017 to 30.09.2017 (Monday) (Saturday)
12	II Mid Exams	Third Week of September 2017
13	Last date for submission of attendance particulars of I, III & V Semesters	07.10.2017(Saturday)
14	Last day of Instruction of I, III & V Semester	21.10.2017 (Saturday)
15	Commencement of Examinations (Practicals & Theory) for I, III & V Semesters (Internal Assessment Only)	23.10.2017 (Friday)
16	Commencement of Class work for II, IV & VI Semesters	01.12.2017 (Friday)
17	Christmas Holidays	24.12.2017 to 26.12.2017 (Sunday) (Tuesday)
18	Sports / Cultural Activities	10.01.2018 & 11.01.2018 (Wednesday) (Thursday)
19	I Mid Exams	First Week of January 2018

20	Pongal Holidays	12.01.2018 to 20.01.2018 (Friday) (Saturday)
21	II Mid Exams for II & IV Semesters	First Week of March 2018
22	Last date for submission of attendance particulars	24.03.2018(Saturday)
23	Last date of Instruction for II & IV Semesters	04.04.2018 (Wednesday)
24	Commencement of Examinations (Practical & Theory) for II, IV & VI Semesters	06.04.2018 (Friday)
25	Summer Vacation	09.04.2018 to 10.06.2018 (Monday) (Wednesday)
26	Re-opening day for III & V Semester Students	11.06.2018 (Monday)

Note:

1. Mid Semester Examinations to be conducted by the department(s) without disturbing regular class work.
2. Notification for Semester End Examinations will be issued separately by the Controller of Examinations.
3. No Supplementary Examinations under CBCS pattern.

ADIKAVI NANNAYA UNIVERSITY:: RAJAMAHENDRAVARAM
LIST OF WORKING DAYS / HOLIDAYS FOR UG COURSES FOR THE
ACADEMIC YEAR 2017-18

REOPENING: 19.06.2017

Month	Holidays Description	No. of Holidays	No. of Working days	Total
June, 2017	25 Sunday 26 Ramzan	2	10	12
July, 2017	08 Second Saturday 02,09,16,23,30 Sundays	06	25	31
August, 2017	12 Second Saturday 06,12,20,27 Sundays 14 Sri Krishnastami 15 Independence Day 25 Vinayaka Chavithi	08	23	31
September, 2017	09 Second Saturday 03,10,17,24 Sundays 02 Bakrid ; 28 Durgastami 30 Vijaya Dashami Dasara Holidays 25.09.2017 to 30.09.2017	12	18	30
October, 2017	14 Second Saturday 01,08,15,22,29 Sundays 01 Moharrum 02 Gandhi Jayanthi 19 Diwali	8	23	31
November, 2017	11 Second Saturday 05,12,19,26 Sundays	05	25	30
December, 2017	09 Second Saturday 03,10,17,24 Sundays 01 EID Miladun Nabi 25 Christmas Christmas Holidays 24.12.2017 to 26.12.2017	08	23	31
January, 2018	13 Second Saturday 07,14,21,28 Sundays Pongal Holidays 12.01.2018 to 20.01.2018 26 Republic Day	13	18	31
February, 2018	10 Second Saturday 04,11,18,25 Sundays 14 Maha Sivaratri	06	22	28
March, 2018	10 Second Saturday 04,11,18,25 Sundays 01 Holi 18 Ugadi 25 Sri Ramanavami 30 Good Friday	07	24	31
April, 2018	14 Second Saturday 01,08,15,22,29 Sundays 05 Babu Jagjivan Ram Birthday 14 Dr. B R Ambedkar's Jayanti	07	23	30
	Total	82	234	316

- Regarding the date(s) of the festivals, the date(s) announced by the State Government of Andhra Pradesh be followed.

Annexure – III
Feedback Analysis 2017-18.

The desk of IQAC
SCIM Govt. Degree College
Tanuku - W.G.Dt - (AP) - 534211

Abstract of the Teacher's feedback - 20 17- 18.

1. Number of Teachers Participated in the process of feedback: 15
2. Number and Names of the categories on which feedback is taken:
 - i. CURRICULUM DESIGN AND DEVELOPMENT
 - ii. TEACHING, LEARNING, EVALUATION and RESEARCH
 - iii. INFRASTRUCTURE
 - iv. GOVERNANCE

3. No. of the items on which the feedback is extracted:

4. Feedback mode:

Answer mode of feedback

SA- Strongly agree

A- Agree

N- Neutral

D- Disagree

SD- strongly Disagree

5. Category of items of Feedback from majority of the Teachers expressed as N / D /SD

- Adequacy of Sports & Infrastructure facilities existing in the College
- Curriculum design – employability.

6. Opinions and suggestions expressed by the Teachers for improvement (Majority)

Though Sports & Infrastructure facilities existing in the College are adequate, it is better to enhance them for the physical and mental fitness of the students and also to develop sportsmanship.
Concerned authorities of the University should take the suggestions of faculty members of the affiliated colleges into consideration while designing the syllabus.

Abstract of the Parent's feedback on the College - 2017-18.

1. Number of Parents Participated in the process of feedback: 48
2. UG faculties which the target group evaluated: III Year B.A., B.Sc., & B.Com.
3. Number of Courses to which the target group belongs: 08
4. Number of the items on which the feedback is obtained: 10
5. Feedback mode:

Answer mode of feedback

SA- Strongly agree

A- Agree

N- Neutral

D- Disagree

SD- strongly Disagree

1. Category of items of Feedback from majority of the Parents expressed as N / D / SD

- Facilities in the College
- Discipline in the College
- College Website

2. Opinions and suggestions for improvement expressed by the Parents (Majority)

- One more RO Plant is needed
- More number of toilets are also needed
- Need for renovation of the class rooms

Abstract of Feedback from the Supporting and Office Staff (2017-18)

1. No. of Staff members participated in the process of feedback: 12

2. No. of the items on which the feedback is obtained: 14

3. Feedback mode:

Answer mode of feedback:

SA- Strongly agree

A- Agree

N- Neutral

D- Disagree

SD- strongly Disagree

4. Category of items of Feedback from majority of the Staff expressed as N / D/ SD

- About the strength of the staff in accordance with the workload
- Fair Distribution of workload among the staff

5. Opinions and suggestions for improvement expressed by the Staff (Majority)

For better functioning of the office administrative matters, all vacant posts should be filled.
A comprehensive workshop on administrative and financial matters is needed.

SCIM Govt. Degree College, Tanuku, W.G.Dt.

S.No	Name of the lecturer	Department	Semester-I		Semester-II		Total score	%
			Total marks	Marks obtained	Total marks	Marks obtained		
1	D Dhanapathi Rao	Telugu	800	700	800	723	1423	88.9
2	G.Chandra Sekhar	Mathematics	800	734	800	750	1484	92.7
3	P V L Narayana	Physics	800	720	800	725	1445	90.3
4	A Seshagiri Rao	Physics	800	725	800	720	1445	90.3
5	M Sudhadhar	Physics	800	690	800	710	1400	87.5
6	B Durga Lakshmi	Physics	800	708	800	715	1423	88.9
7	R Jala Babu	Chemistry	800	693	800	725	1418	88.6
8	K.Venkata Rao	Chemistry	800	680	800	715	1395	87.1
9	C.G.S.N.Rajakumar	Chemistry	800	685	800	728	1413	88.3
10	N I D Prasad	Botany	800	688	800	720	1408	88.0
11	M. L. Vasantha Kumari	Zoology	800	698	800	710	1408	88.0
12	T. Sony	Microbiology	800	666	800	715	1381	86.3
13	A. Maruthidevi chowdary	Commerce	800	700	800	755	1455	90.9
14	T. P. V. Sagar	Librarian	800	--	800	--	--	--
15	T. Kalyani	P.D.	800	--	800	--	--	--
16	Dr. B. Ravi Kumar	Electronics (Redeployed)	800	675	800	728	1403	87.6

Part-Time Lecturers

17	R. S. M. Bhoopal	Mathematics	800	689	800	724	1413	88.3
18	K. V. Prasada Rao	Chemistry	800	686	800	725	1411	88.1

Contract Lecturers

19	K. Rama Madhuri	Commerce	800	700	800	762	1462	91.3
20	V. Siva Prakash	History	800	695	800	704	1399	87.4
21	B. Vijaya Lakshmi	Chemistry	800	689	800	715	1404	87.7
22	Ch. Ch Srinivasu	Physics	800	680	800	723	1403	87.6
23	M. Ratna Mohan Rao	English	800	683	800	728	1411	88.1
24	Dr. G J Sujnana Raju	Economics	800	714	800	728	1442	90.1

Guest Faculty

25	P. Satyakala	Computer Science	800	695	800	726	1421	88.8
26	A. Santhi	Computer Science	800	673	800	716	1389	86.8
27	M. Kanaka Durga	Botany	800	680	800	706	1386	86.6
28	Ch. Durga Jyothi	Chemistry	800	710	800	715	1425	89.0
29	D. Sri Rama Pavan	Chemistry	800	705	800	715	1420	88.7

Abstract of the Student's feedback on Curriculum - 201 7-1 8.

1. Number of Students Participated in the process of feedback: 80

2, UG syllabi which the target group evaluated: B.A., B.Sc., & B.Com.

3. Number of Courses to which the target group belongs: 08

4. Number of the items on which the feedback is extracted: 14

5. Feedback mode:

Answer mode of feedback:

Needs Improvement

Good

6. Category of items of Feedback from majority of the Students expressed as

Needs Improvement

- i) Availability of number of instruments in Laboratory for Practical Classes
- ii) Applicability / relevance to real life situations,
- iii) Correlation existing between theoretical and practical Classes.
- iv) Learning Values (in terms of skills, concepts, knowledge, analytical abilities)
- v) ICT based learning resources.
- vi) References suggested by Lecturers
- vi) Relevance of the additional source material (Library)

7. Suggestions expressed by the students (Majority)

Need based Suggestion:

1. Renovation of the class rooms.
2. Enhancement of the drinking water facility.